



Midwest Biodiversity Institute

P.O. Box 21561, Columbus, Ohio, 43221

614-457-6000, mbi@mwbinst.com

www.midwestbiodiversityinst.org

Employment Application

| APPLICANT INFORMATION | | | |
|-----------------------------------------------------------|------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------|
| Last Name | First | M.I. | Date |
| Street Address | | | Apartment/Unit # |
| City | State | ZIP | |
| Phone | E-mail Address | | |
| Date Available | Desired Salary | | |
| Position Applied for | | | |
| Are you a citizen of the United States ? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> |
| Have you ever worked for MBI ? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, when? |
| Have you ever been convicted of a felony or misdemeanor ? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, explain |

| EDUCATION | | | |
|-------------|----|----------------------------------------------------------------------------|--------|
| High School | | Address | |
| From | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| College | | Address | |
| From | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |
| Other | | Address | |
| From | To | Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | Degree |

| PREVIOUS EXPERIENCE | | | |
|----------------------------------------------------------|--------------------|------------------------------|-----------------------------|
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

| PREVIOUS EXPERIENCE CONTINUED | | | |
|-------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--|
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| PREVIOUS EXPERIENCE CONTINUED | | | |
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |

| DRIVING RECORD | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Do you have a current valid driver's license? | YES <input type="checkbox"/> NO <input type="checkbox"/> If so, from what state? _____ |
| Do you have any convictions, restrictions or limitations that could affect your insurability? Y N If yes attach explanation | |
| Certain positions at MBI require that you have a valid license to drive, the current right to drive, and that you are insurable through the MBI insurance carrier. In the event that the applicant has or acquires any driving limitations, or cannot be insured, the employment offer is subject to revocation of your job offer or termination. | |

| MILITARY SERVICE | |
|----------------------------------|-------------------|
| Branch | From To |
| Rank at Discharge | Type of Discharge |
| If other than honorable, explain | |

| SIGNATURE | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | |
| Signature | Date |

PLEASE ATTACH RESUME AND REFERENCES.

MBI is committed to creating a diverse environment and is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.